

## **HONOLULU POLICE COMMUNITY FOUNDATION SCHOLARSHIP AWARDS PROGRAM**

The Honolulu Police Community Foundation (“HPCF”) offers scholarship awards to persons entering or enrolled in an Associate degree (two-year) program or in a Bachelor’s (four-year) program, to persons entering Post Graduate studies in a Master’s or Doctorate program or any other advanced studies at an accredited university or college in the United States, to persons desiring to pursue an Associate degree or a Bachelor’s degree on a part-time basis at a university or college campus on Oahu, and to persons pursuing a Professional Certification at an accredited trade school in the United States.

Except prior recipients who attend schools on the mainland, applicants must have resided in the City and County of Honolulu, Hawaii for the twelve-month period immediately preceding application. Other first time applicants who attended schools on the mainland must be able to establish that the City and County of Honolulu was their legal place of residence during the twelve month period preceding their application.

Scholarship awards are available to applicants desiring to major in any field of study. Some preference will be given to applicants planning to major in Law Enforcement, Criminal Justice System, and Public Safety.

The types of scholarships offered by HPCF are described as follows:

1. At least one 1-year scholarship of \$1,000 per recipient which will be awarded at \$500 per semester to applicants entering or enrolled in an Associate degree program or a Bachelor’s program or a Professional Certification program on a full time or part time basis.
2. At least one 1 year scholarship of \$2,000 per recipient which will be awarded at \$1,000 per semester to an applicant entering or enrolled in an Associate degree program or a Bachelor’s program or a Professional Certification program on a full time basis.
3. At least one 1-year scholarship of \$4,000 per recipient which will be awarded at \$2,000 per semester to applicants entering or enrolled in a Bachelor’s program or a Professional Certification program.
4. At least one 4-year scholarship of \$16,000 per recipient which will be awarded at \$2,000 per semester to applicants entering as a Freshman in a Bachelor’s program.
5. At least one 2-year post graduate scholarship of \$2,000 per recipient which will be awarded at \$1,000 per semester to applicants pursuing a Master’s or Doctorate or other advanced degrees.

Depending on the availability of scholarship funds and the decision of the HPCF Scholarship Committee, some scholarship programs may not be awarded in certain years, and the actual number of grants awarded in the various programs may vary from year to year. The evaluation of each application will be based on factors deemed relevant by the HPCF Scholarship Committee, including prior academic performance, letters of recommendation and character reference, financial need, personal and leadership characteristics and community involvement.

All recipients of an Associate or a Bachelor's or a Professional Certification program must continue to reapply for a scholarship grant for each subsequent year. Four year and post graduate recipients may be exempt from this rule at the discretion of the HPCF Scholarship Committee. Distribution of all scholarship grants are incumbent upon the recipients satisfying all program requirements (i.e. GPA, credits, documents, etc.).

Prior recipients who reapply for additional scholarship funding must specify their educational goals at the time of their reapplication, and said recipients may be eligible for scholarship funding from the HPCF for a total of six (6) academic school years. Post graduate recipients may be eligible for scholarship funding from the HPCF for a total of six (6) academic school years from the time that they initiate their advance studies.

The selection of all scholarship awards shall be made on the basis of the applicant's evaluation score and other specified criteria as required by the HPCF Scholarship Committee. The decisions of the HPCF Scholarship Committee shall be final. Any deviation or exception may be reviewed and considered by the HPCF Scholarship Committee.

#### 1. QUALIFICATION/REQUIREMENT

To qualify for any award, the applicant must submit:

- A. A fully completed HPCF Scholarship Application Form (SAF-08/13) by high school and college entrants. In addition to this form, a fully completed HPCF Supplemental Scholarship Application Form (SSAF-08/13) by adult applicants who are gainfully employed.
- B. A personal letter presenting the subject matter as described in the application.
- C. Proof of acceptance into a degree program at an accredited university or college or trade school in the United States.
- D. A certified high school transcript (1<sup>st</sup> year applicants).
- E. A certified university or college or trade school transcript(s) (entrants other than freshmen).
- F. SAT/ACT scores (1<sup>st</sup> year entrants).

- G. Copies of latest Federal Income Tax Returns (pages 1 & 2) filed by parents, guardians, applicant and all household members.
- H. Letters of recommendation and character reference as specified.
- I. Proof of registration at the school of applicant's choice as specified.
- J. Head shot photo of applicant.

2. ACADEMIC SCHOOL SEMESTER EVALUATION

- A. All recipients of HPCF scholarship awards shall submit a certified transcript at the completion of each academic semester for evaluation.
- B. A minimum of 12 semester credits for each academic semester (full time status) and a 3.0 cumulative grade point average (based on a 4.0 scale) must be maintained throughout each semester to qualify for subsequent grants.
- C. Recipients who post sub 3.0 GPAs two (2) consecutive semesters in a row, in spite of maintaining a cumulative GPA of 3.0, will be subject to a review and consideration for a decision regarding subsequent grant(s) by the HPCF Scholarship Committee.
- D. Associate degree, Post Graduate and recipients pursuing a Bachelor's degree on a part-time basis must maintain a minimum of 3 semester credits for each academic semester and a 3.0 cumulative grade point average or a passing grade in a pass/fail grading system to qualify for subsequent grants.
- E. Part-time recipients who are not on a two-semester or tri-semester system must maintain a minimum of 3 semester credits and maintain a 3.0 grade point average over a period of 6 months to qualify for the subsequent scholarship grant due for the second part of a school year.

3. DEADLINES

- A. All applicants are to submit an application no later than January 31<sup>st</sup> of each year preceding the next academic year. No late applications or applications postmarked after January 31<sup>st</sup> will be accepted.
- B. Proof of acceptance from an accredited university, college or trade School in the United States must be received by April 30<sup>th</sup> of each year preceding the next academic year. Failure to provide the required information by April 30<sup>th</sup> may void the application.
- C. Proof of registration for all applicants of their 1<sup>st</sup> semester in an accredited

university, college or trade school of the applicant's choice must be received by September 15<sup>th</sup> of that academic year before the grant is awarded. Failure to provide this required information by September 15<sup>th</sup> may void the award. This proof may be an official letter from the applicant's school of choice declaring said applicant's status as a student or an official transcript which displays how many semester credits said applicant is registered for in that semester.

- D. Recipients must submit their 1<sup>st</sup> semester transcript and proof of registration for the subsequent semester by January 31<sup>st</sup> of that academic year before the 2<sup>nd</sup> grant of the year will be awarded. Failure to provide this required information by January 31<sup>st</sup> may void the award. Recipients attending schools on a trimester system shall abide by this rule.
- E. Recipients must submit their final semester transcripts by June 25<sup>th</sup> of that academic year. Failure to provide this required information June 25<sup>th</sup> may result with actions as specified in the "Condition of Award".

#### 4. SCHOLARSHIP AWARDS

Upon selection, recipients will be given a certificate to certify their selection for the scholarship granted by the Honolulu Police Community Foundation. Upon receipt of the recipient's proof of registration, the monetary grants will be sent directly to the university, college or trade school of the applicant's choice in the United States.

#### 5. SELECTION BOARD

The decision of the HPCF Scholarship Committee shall be final. Any deviation or exception may be reviewed and considered by the HPCF Scholarship Committee.

#### 6. CONDITION OF AWARD

All recipients pursuing any specified program on a full time basis must maintain 12 semester credits per semester at an accredited university, college or trade school in the United States; must maintain a minimum cumulative grade point average of 3.0 (on a 4.0 scale) or a passing grade in pass/fail grading system; and must meet all specified conditions of this award.

All recipients pursuing any specified program on a part-time basis must maintain a minimum of 3 semester credits per semester; must maintain a minimum cumulative grade point average of 3.0 (on a 4.0 scale) or a passing grade in a pass/fail grading system; and must meet all specified conditions of this award.

If any recipient fails to meet any of these conditions in any academic semester,

the recipient must agree to repay the scholarship grant for that academic semester at the discretion of the HPCF Scholarship Committee.

7. APPLICATION FORMS

The Application Forms (SAF-08/13 & SSAF-08/13) may be obtained through the HPCF website: [www.honolulupolicecommunityfoundation.org](http://www.honolulupolicecommunityfoundation.org).

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